

# Ashford Health and Wellbeing Board

24<sup>th</sup> July 2013

## 1. Introduction

The Chairman opened the meeting and as there were some new faces around the table, he invited the members of the Board to introduce themselves and explain their respective roles.

Apologies:

John Bunnett – Chief Executive, ABC  
Marion Gibbon – Public Health Representative, KCC  
Mark Lemon – Policy & Strategic Relationships, KCC  
Simon Perks – Accountable Officer, CCG

Present:

Cllr Michael Cloughton – Chairman, Cabinet Member, ABC  
Navin Kumta – Vice Chairman, Clinical Lead Ashford, CCG  
Cllr Jenny Whittle – Cabinet Member, KCC  
Sheila Davison – Public Health Representative, ABC  
Dave Harris - Families and Social Services, KCC  
Martin Harvey – Patient Participation Representative, Lay Member, CCG  
Belinda King - Management Assistant, ABC  
Jane Miller - Families and Social Services, KCC  
Paula Parker – Families and Social Services Representative, KCC  
Sue Sawyer – Volunteering Ashford  
Penny Southern - Families and Social Services Lead, KCC  
Debbie Smith – Public Health Representative, KCC  
Danny Sheppard – Senior Member Services Officer, ABC

## 2. Minutes of the Last Meeting held on 24<sup>th</sup> April 2013

It was agreed that the Minutes were a correct record of the Meeting.

## 3. Matters Arising

Following discussion at the last meeting on the Terms of Reference of this Board, there had been a meeting with the Head of Legal & Democratic Services at ABC on the 12<sup>th</sup> June and there remained areas of concern about a number of issues including: - KCC/ABC Codes of Conduct; voting rights; disclosure of all categories of interest; substitution arrangements; public participation; and scrutiny and call-in arrangements. Details had been sent to Mark Lemon at KCC and it was fair to say that this was a 'work in progress'. It would be vitally important to get the Terms of Reference right.

On membership gaps, the Chairman said it would be advantageous to have a voluntary/community sector representative on board in a permanent capacity. Sue Sawyer from Volunteering Ashford was present at this meeting and, by October, it would be clear who the permanent representative would be going forward. A representative from Healthwatch was also being pursued.

In terms of the on-going circulation of agendas and production of the minutes of meetings, Hayley Curd had now left ABC and this would be taken on by either Keith Fearon or Danny Sheppard from ABC Member Services. In terms of the publication of agendas Danny Sheppard advised that this would generally be a minimum of five working days before meetings and members would be given advanced notice of the lead in time needed for reports.

The Chairman advised that starting with the next meeting in October future meetings would take place in public. It was important to be clear about the distinctions of 'meeting in public' as opposed to 'a public meeting' in that members of the public should not have their hopes raised that they could come along and raise any issues they wanted.

#### **4. Update on the Integrated Commissioning Group meetings and Commissioning Plan**

Paula Parker advised that the Integrated Commissioning Group (ICG) had met three times since April and were forming well as a group. They had considered and discussed the various plans and aligned them all into one document, agreeing the areas they wished to target. These three broad areas were: - family support; long term conditions; and healthy living, all centred on early diagnosis. These were three distinct areas but there was a considerable amount of overlap. There was now a need to align the services for the Ashford area and bring something back to this Group with a view to deciding what projects to take forward. A highlight report had been produced and Paula Parker endeavoured to make that available for circulation with the minutes.

Dave Harris gave a brief presentation on how the initial 171 priorities had been distilled down into 20 high level areas. The next area of work was to map existing services and do a gap assessment. It was agreed that it would be beneficial to re-circulate the full list of priorities sitting behind the document to members. The document they had produced was 'live' and open to input from members should they wish to add/amend anything.

Penny Southern asked if this same format was going to be used across the County as it would seem a good idea in terms of economies of

scale. Dave Harris said that colleagues were sharing what they were doing and all using the same tools. Consistency of language and terms would also be important to avoid confusion.

#### **5. Kent Health and Wellbeing Board - Update**

In the absence of Mark Lemon, Navin Kumta agreed to give a brief update on the topics for discussion at the last Kent Health and Wellbeing Board on the 17<sup>th</sup> July 2013. These included the Kent Befriending Scheme; Public Health Priorities; Health Inequalities (by area); and Fall Prevention.

With regard to addressing health inequalities, the distinction between people in certain areas and 'hard to reach' individuals was discussed. Debbie Smith said it was not strictly that people were 'hard to reach' rather that there were some individuals who did not want to be reached or listen to the messages that were being given. Just because somebody lived in a deprived area did not automatically mean that they had a higher chance of becoming ill, although resources did have to be directed to those areas most in need.

#### **6. Themes for Future Meetings**

The Chairman said that he was keen for this Board to work towards some kind of tangible end product. He had a particular concern about the issue of dementia as it had been made quite clear to him that there was a dearth of provision for mental health and in particular dementia prevention in this Borough and this was quite unusual. Whilst he accepted it may not be the right time to be making any firm proposals just yet, he considered it would be beneficial to work towards some sort of dementia day care centre in the Ashford Borough. There were potential options in terms of locations at Repton Community Centre or the St Stephens Walk Surgery.

Navin Kumta said he was concerned that a day centre purely for older people with dementia could be unnecessarily restrictive. He considered that a flexible, multi-functional day centre would be the preferable way forward. Sheila Davison further explained that a piece of land next to Repton Community Centre had been earmarked for health provision and it had been suggested that this could be some sort of joined up facility providing a mixture of services. There had been initial discussions with Michael Ridgwell, Director of Commissioning, NHS, who had explained that there was interest but the facility would have to be provided by a consortium of GPs. A further meeting was proposed and Board members discussed the various individuals and organisations that would need to be involved. Sheila Davison endeavoured to arrange this meeting fairly quickly.

Jane Miller explained that some work was going on in conjunction with Farrow Court and there would be some provision there, but it was noted that this would not be a specific facility as proposed.

In terms of future meetings Sheila Davison said that the Kent Health & Wellbeing Board meetings were themed around certain issues, and asked if this Board wished to do the same. The Chairman said he was happy with the way things were progressing at the moment and that as long as matters related to Ashford that was the key point.

## **7. Update on Children's Trust Boards and the Next Steps**

Jenny Whittle explained that there were now 12 Children's Trust Boards operating in Kent, but with Health & Wellbeing Boards (HWBs) and Clinical Commissioning Groups emerging it would be important to get together and not have separate discussions on the same themes. The proposed way forward was for each HWB to establish a Children's Sub-Group to replace the Trusts, with the membership ultimately down to each Board. The emerging consensus was that the Chairs of those Sub-Groups would also sit on the local HWB. Task and Finish Sub-Groups would be able to tackle such issues as the effectiveness of the CAHMS contract, children's contracts with the KCHT, breastfeeding rates, teenage pregnancy and teenage obesity, without each HWB sitting around a table and discussing the same matters for hours on end. The new arrangements would start on the 1<sup>st</sup> October 2013 so it was therefore expected that the representative for the Children's Sub-Group would attend the next HWB meeting.

With regard to the on-going review of Children's Centres, Jenny Whittle explained that there was concern that the hardest to reach families still did not engage with the centres. There was a romantic notion attached to bricks and mortar buildings, but in her view it was more important to get the Health Visitors out where they were most needed and most likely to be used.

## **8. The Pioneer Bid**

Paula Parker directed the Board's attention to the papers circulated with the Agenda and explained that Kent was bidding to be an Integration Pioneer as part of the Department of Health's Integration Pioneer Programme. This was focused on co-ordination of care for patients, service users and their families and working in partnerships that supported integrated commissioning and the provision of integrated services. Navin Kumta further explained that the bid was now with the Department for Health and 10 sites would be identified in September 2013 with a further 20 in the future. Paula Parker said that the bid was

likely to be something that the Kent HWB would focus on and the local HWBs would also have a role to play. It was suggested that James Lambert could be invited to the next ICG meeting to explain how the bid would be taken forward at a local level and that the bid should be included in Ashford's overall Integrated Commissioning Plan. The Chairman said that he would be interested in updates on the bid as it progressed. Penny Southern said it was worth pointing out that what was set out in the document was happening already and was not reliant on the bid to become an Integration Pioneer. The targets would be pursued regardless and the local HWBs would have a role to play.

**9. Dates of 2014 Meetings**

These were confirmed as 22<sup>nd</sup> January; 23<sup>rd</sup> April; 23<sup>rd</sup> July; and 22<sup>nd</sup> October 2014 - all at 12noon at the Civic Centre, Tannery Lane, Ashford.

**10. Date of the Next Meeting**

This was confirmed as Wednesday 23<sup>rd</sup> October 2013, at 12noon in Committee Room 1, Civic Centre, Tannery Lane, Ashford.

---

DS